

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

April 9, 2019
10:00 AM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton

Commissioners and Staff Present

Commissioners

Larry Stokes
Cary Bozeman
Axel Strakeljahn

Staff Members

Jim Rothlin
Fred Salisbury
Sherman Hu
James Weaver
Pamela Wallis
Anne Montgomery, Atty

Call to Order

President Stokes called the meeting to order at 10:00 AM and led the Pledge of Allegiance.

Approval of Agenda

It was moved by Strakeljahn, seconded by Bozeman to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting and executive session of March 26, 2019.
- B. Payment of checks #103944 through #103981 and #901002 and #79268 and #79272 through #79326 from the General Fund for \$205,844.09; #79269 through #79271 from the Construction Fund for \$45,610.37 and the payment of payroll taxes for \$19,810.23.

It was moved by Bozeman, seconded by Strakeljahn to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Information Items

1. Cruise of Americas – James Weaver, Director of Marine Facilities

Director Weaver discussed the Grand Puget Sound Cruise route, ports of call, duration of route, and cruise ship capacity. The Port has 5 visits this cruise season. It was discussed that the Port should have a robust welcoming committee, including port staff, Commissioners, the City Mayor and possibly the Navy band, or local high school band if possible. Mr. Weaver has goals that include having golf carts to shuttle passengers to amenities in the area, promotions including a press release, social media, and website highlights.

“The Reliance” M/V has just come out of the Shipyard, and requested moorage at Port Orchard Marina for up to 6 mo. Mr. Weaver discussed a previous agreement that was still in place with the Port and will provide that agreement to the Board for review in an upcoming meeting.

2. Port Report “Looking Back-Moving Forward” – Jim Rothlin, Chief Executive Officer

Mr. Rothlin delivered a detailed PowerPoint presentation providing a review of 2018 and plans for 2019.

He reviewed the following for 2018:

- Projects completed and deferred at all facilities
- Capital purchases
- Business development – included new leases, extended leases, and Industrial Park master Plan
- Airport/Industrial Park/Marina Marketing
- Other Notables that transpired and a look back on 2018.

Plans for 2019:

- Upcoming projects at all facilities
- Capital Purchases
- Business Development - Airport, Industrial Park, Marinas & Other Facilities
- Preparing for the future-Operations, Administration and Leadership
 - Operations - System Improvements, Marina Improvements
 - Administrative – Staffing, Training, Communication, Community
 - Leadership – Efficient, effective, innovative; prioritization; culture

The Board thanked CEO Rothlin for his report and discussed the need for the Port to focus on the most important (3-4) projects, while embracing an “eyes wide open leadership.”

Citizen Comments

Jerry McDonald

- Discussed Aviation Conference and Senate Bill 53-70; Mr. Rothlin stated that Dylan Doty had sent the Port information on that bill, which is currently being looked at.

Roger Gay, South Kitsap

- Discussed the park and ride going up in Mason County.
- Pointed out that the website states that businesses located at the Port supply nearly 1100 jobs, but we referenced 2500 jobs today. Suggests we update website with current information.
- Further suggested that we use the terminal building lobby to market the Port with the community as they come in to use the restrooms during events.

Action Items

1. Selection of Art Anderson Associates for Marina On-Call Engineering Service
Presented by James Weaver, Director of Marine Facilities

It was moved by Bozeman seconded by Strakeljahn to:

Approve Art Anderson Associates for a 3-year Marina On-Call Engineering Service Agreement.

Following discussion;

MOTION CARRIES, 3-0

Commissioner Stokes was excused from the meeting at 11:50 AM due to an unavoidable obligation.

Commission New Business - None

Staff Reports

James Weaver, Director of Marine Facilities

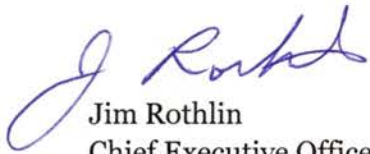
- Director Weaver presented a video from SoundWest showing the proposed Bremerton Marina construction. Mr. Weaver discussed parking spaces, current contracts, and allocations to live-aboards. Concerns regarding adequate parking were discussed, along with looking into alternative options moving forward. The primary concern remains for the boaters, as they are the ones affected.
 - Citizen Jerry McDonald had a comment on the drop off area and his hopes of our tenants being able to use that area after construction.

Commission Reports - None

Adjournment

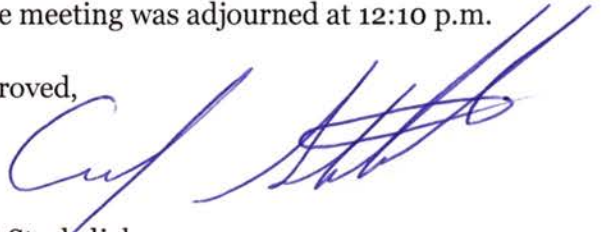
There being no further business before the Board, the meeting was adjourned at 12:10 p.m.

Submitted,



Jim Rothlin
Chief Executive Officer
April 18, 2019

Approved,



Axel Strakeljahn
Commission Secretary
April 23, 2019

