

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

February 13, 2024
10:00 AM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton
Remote Option via Zoom

Commissioners and Staff Present

Commissioners

Gary Anderson
Cary Bozeman
Axel Strakeljahn

Staff Members

Jim Rothlin
Arne Bakker
Jeremiah Wiley
James Weaver
James Goodman
Ginger Waye
Stephanie Frame
Erica Filler
Ellen Ataie
Anne Montgomery, Atty

Call to Order

President Anderson called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

Approval of Agenda

It was moved by STRAKELJAHN, seconded by BOZEMAN to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting of January 23, 2024.
- B. Payment of checks #902132 through #902135 and #902136 and #902137 through #902146 and #E01854 through #E01855 and #85603 through #85623 and #E01856 through #E01857 from the General Fund for \$55,253.60.
Payment of checks #902147 through #902150 and #902151 through #902153 and #902154 through #902155 and #85624 through #85652 and #E01858 through #E01874 and #902156 through #902159 from the General Fund for \$371,533.72.

Payment of checks #902160 through #902163 and #85653 through #85665 and #E01875 through #E01881 and #902164 through #902165 from the General Fund for \$83,174.06.

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Citizen Comments - None

Action Items

1. Bay Street Properties Remediation Professional Services Agreement with Pioneer Technologies, Inc.
Presented by James Weaver, Director of Marine Facilities

Following presentation and after questions were addressed:

It was moved by STRAKELJAHN, seconded by BOZEMAN to:

Approve the Port Orchard Properties environmental remediation contract with Pioneer Technologies, Inc.

MOTION CARRIES, 3-0

2. Resolution 2024-02 Declaring an Emergency under RCW 39.04.280 for Avian building flood damage due to a cracked sprinkler pipe caused by freezing temperatures.
Presented by James Goodman, Director of Facilities & Property Development

Following presentation and after questions were addressed:

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve Resolution No. 2024-02 declaring an emergency under RCW 39.04.280 and waiving competitive bidding requirements.

MOTION CARRIES, 3-0

3. Wastewater Rate Schedule
Presented by Jeremiah Wiley, Chief Financial Officer

Following presentation and after questions were addressed:

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve and implement the 2023 Five Year Wastewater Rate schedule to supplement the maintenance costs and capital investments of wastewater management with an effective date of April 1, 2024.

MOTION CARRIES, 3-0

4. Commission Officer and Board/Committee Assignments Rotation
Presented by Commissioner Cary Bozeman

Commissioner Bozeman presented his proposal to add structure to the officer elections and board/committee assignment process allowing for a distribution of opportunities for each commissioner.

Staff was directed to include the updated structure in the Port Bylaws for Board consideration at the next meeting.

Following Board discussion:

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve the 2024-2025 Board and Committee Assignments as discussed.

MOTION CARRIES, 2-0 Abstained: STRAKELJAHN

Commission New Business

Commissioner Bozeman discussed a letter sent to the State signed by local elected officials regarding the Washington State Ferry (WSF) system and the importance of preserving our marine highway system and ensuring ferries are a priority in the transportation budget. Commissioners Bozeman and Strakeljahn were signatories of the letter. Commissioner Anderson acknowledged his support but stated he was out of town and unable to sign the letter before it was sent.

Staff Reports

Jim Rothlin, Chief Executive Officer

- Reported on the following employee anniversary providing a brief background:
 - Lee Howell, Port Maintenance I – 2 years
- Commented on the Seattle boat show that wrapped up last weekend and thanked all staff that participated, commending Erica Filler for her work on updating the booth and, as always, Kathy Garcia for her leadership during the show. Commissioner Anderson commented on the professionalism of the booth and staff.
- The Port will also have a booth at the Northwest Aviation Conference in Puyallup on February 24-25 to highlight the Airport.
- Reported on Washington Public Ports Association (WPPA) Port Day in Olympia which he attended along with Commissioner Anderson and the Port's lobbyist Rose Feliciano.
- Gave a shout-out to previous Port Contract Administrator, Taylor Korizon, who joined us through Zoom today.

Commission Reports

Commissioner Bozeman

- Encouraged that we are finally getting some traction on the ferry issue with local people gathering some political momentum to force some changes to the ferry system.

Commissioner Strakeljahn

- Reported on recent Puget Sound Regional Council and Kitsap Regional Coordinating Council Executive Board meetings.

Commissioner Anderson

- Commented on WPPA Port Day stating it offered a better understanding of how the process works and the importance of Port exposure to the legislators.

Executive Session

President Anderson recessed the meeting at 11:35 a.m. and reconvened into executive session at 11:40 a.m. for approximately 15 minutes for the purpose of discussing with legal counsel current or potential litigation [RCW 42.30.110(1)(i)]. At 11:55 a.m. the executive session was extended five minutes.

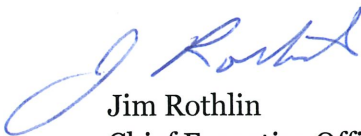
At 12:00 p.m. the regular meeting was reconvened.

Adjournment

There being no further business before the Board, the meeting was adjourned at 12:00 p.m.

Submitted,

Approved,



Jim Rothlin
Chief Executive Officer
February 22, 2024



Axel Strakeljahn
Commission Secretary
February 27, 2024