



Bremerton National Airport Hangar Waiting List Application

1. Please complete the following information:

Name: _____

Home Address: _____

Home Phone: _____

E-Mail Address: _____

Alternate Contact Name: _____

Alternate Contact Address: _____

Alternate Contact Phone: _____

2. Check up to three options for hangar desired:

Small Hangars have 40' door	Large Hangars have 46' door
Small Runway Facing Hangar	Large Runway Facing Hangar
Small Non-Runway Hangar	Large Non-Runway Hangar
Small 3-quarter wall Hangar (5&6)	

I acknowledge receipt of a copy of the Port of Bremerton's Hangar Waiting List Policy. I understand that this policy applies to my application for hangar space and that a non-refundable deposit of **Fifty Dollars (\$50.00)** shall accompany this application, which shall be credited to the first month's rental fee upon assignment of a hangar. I understand that a non-refundable **annual** fee of **Twenty-five Dollars (\$25.00)** will be charged on the anniversary date of application, to retain my space on the waiting list. The annual fee will not be credited towards the hangar rental fee. If payment of the annual fee is not paid within 60 days, I understand that I will be removed from the waitlist and forfeit my deposit.

Signature

Date

Thank you for submitting your application. Please make sure to enclose your deposit.

Mailing Address: Port of Bremerton
 8850 SW State Hwy 3
 Bremerton, WA 98312



BREMERTON NATIONAL AIRPORT HANGAR WAITING LIST POLICY

1. This policy applies to Port owned hangars ONLY.
2. A hangar waiting list shall be maintained for the Bremerton National Airport as follows:
 - a. All applicants shall submit an application for a hangar accompanied by a **non-refundable** deposit in an amount established by the Port. This deposit shall be applied to the first month's rental fee when space is assigned.
 - b. Persons with hangar agreements who desire a different size and/or location of a hangar, shall submit an application for hangar space accompanied by a non-refundable deposit in an amount established by the Port. This deposit shall be applied to the first month's rental fee when the new space is assigned.
 - c. All applicants, both existing and future, will be assessed a non-refundable annual fee in an amount established by the Port to remain on the list.
 - d. Contact for notification of the availability of a hangar will be by e-mail unless the applicant requests another method of contact, agreeable to the Port.
 - e. Applicants are responsible for keeping information on their application current.
 - f. Applicants who reject hangar assignment when contacted, or those who fail to respond within 3 business days will be by-passed and the next person on the list will be contacted. The by-passed applicant will be moved to the bottom of the list, unless exceptionable circumstances apply.
3. The waiting list shall be available for review at the Port office.
 - a. The waiting list shall be divided into sections, based on hangar type and location.
 - i. Section I shall include applicants desiring large runway facing hangar space.
 - ii. Section II shall include applicants desiring large non-runway facing hangar space.
 - iii. Section III shall include applicants desiring small runway facing hangar space.
 - iv. Section IV shall include applicants desiring small non-runway



facing hangar space.

- v. Section V shall include those applicants willing to accept a small non-runway facing hangar with three quarter walls (hangars 5 & 6)
 - b. Applicants who request to change size or type of hangar will be placed at the bottom of the appropriate list at the time of the request.
4. The Port may deviate from the waiting list in emergency or special circumstances and only with the approval of the Chief Executive Officer or designee. The Port shall incur no liability for such assignment to any party.
5. A person purchasing an aircraft based at the Bremerton National Airport **does not** acquire the assigned hangar space.
6. Upon acceptance and assignment of hangar space, applicants will be required to:
 - a. Enter into a rental agreement with the Port of Bremerton effective on the date of acceptance of hangar space. Violation of the terms and conditions of the rental agreement or of the Rules and Regulations of the Bremerton National Airport may be cause for termination of the agreement.
 - b. Provide a copy of the Washington State Aircraft Registration in accordance with RCW 47.
 - c. Provide a copy of insurance certificate that names the Port as an additional insured on the policy. The tenant will have 60 days to provide a copy of their insurance certificate.
7. If two aircraft occupy a hangar space, both aircraft must be registered in the name of the person who executed the rental agreement. The Director of Airports/Industrial Operations must approve occupancy of more than one aircraft in a hangar prior to occupancy of the second aircraft.
8. The Port shall from time to time offer to the wait list applicants short term alternatives in hangar rental terms, based on the hangar vacancy at that time. Such alternatives shall be presented in the form of an Addendum to the Monthly Hangar Rental Agreement listing the additional conditions established. Such short-term alternatives apply only to the wait list applicants and not the existing hangar tenants. The Port may, as it determines appropriate, modify or cancel the Addendum to the Monthly Hangar Rental Agreement at any time without advance notice to the Wait List Applicants.



Adopted: Resolution 84-1
February 14, 1984
Revised: Resolution 89-5
February 14, 1989
Revised: Resolution 93-21
August 10, 1993
Revised: Resolution 97-2
January 14, 1997
Revised: Resolution 97-45
September 23, 1997
Revised: Resolution 2010-09
January 12, 2010
Revised: Resolution
March 3, 2020



AUTHORIZATION FOR ACH PAYMENTS — AIRPORT

PLEASE ALLOW 15 DAYS FOR INITIAL PROCESSING.

The Port of Bremerton is pleased to offer you the opportunity to pay your bill through automatic withdrawal from your United States checking or savings account. Our preauthorized electronic fund transfer option is an easy and convenient way to pay your bill. Complete and sign the authorization form below and return along with a **voided check or savings withdrawal slip**. You will receive a statement at least 7 days before the scheduled date of transfer even though your bill is paid automatically.

CUSTOMER NAME	Port of Bremerton ACCOUNT#
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I (we) hereby authorize the PORT OF BREMERTON, hereinafter called COMPANY, to initiate electronic debit entries on the 2nd business day of every month. If I wish to cancel my preauthorized electronic fund transfer, I must notify COMPANY in writing thirty days before the scheduled date of transfer.

This authority will remain in full force and effect until COMPANY has received written notification from me (or either of us) of its termination in such time and in such manner as to afford COMPANY a reasonable opportunity to act on it.

If necessary, credit entries and adjustments for errors will be made to the same account.

In accordance with banking regulation, I understand that any drafts returned for insufficient funds will be electronically debited from my account plus a return fee of \$25.00.

ATTACH VOIDED CHECK HERE

I would like the debit entries to be applied to my: (select one)

_____ **Checking Account** _____ **Savings Account**

DATE	<input type="checkbox"/>	Airport	<input type="checkbox"/>	Industrial	<input type="checkbox"/>	Personal Bank Acct	<input type="checkbox"/>	Business Bank Acct
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FINANCIAL INSTITUTION/BRANCH	CITY	STATE	ZIP
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SIGNATURE	SIGNATURE
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TRANSIT ROUTING NUMBER

ACCOUNT NUMBER

Give to Airport Office or mail completed form with voided check or deposit ticket attached to:
Port of Bremerton, Attn: Accounting, 8850 SW State Hwy 3, Bremerton, WA 98312

Administrative Use Only: Air/Inc _____ Prenote Date: _____ Batch # _____



*** E-Statements Are Available ***

The Port of Bremerton would like to offer you the option of receiving E-Statements (an electronic version of your existing monthly statement).

If you would like to have your monthly statement sent to your email address instead of receiving a paper copy, please fill out the information below. Your E-Statement will begin with the next billing cycle after we receive your enrollment.

Yes, please send my monthly statement to me via my email address listed below. I understand that after the first month following enrollment, I will not receive a paper copy by regular mail.

Name: _____ Account # _____

Email Address _____

Signature: _____ Date: _____