

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

A G E N D A

April 26, 2022
6:00 PM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782
BKAT Live Stream

Call to Order

Approval of Agenda

Consent Items

All matters listed under Consent Items have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Items and placed under Action Items by request.

- A. Minutes of the regular business meeting of April 12, 2022.
- B. Payment of checks #83558 through #83568 and #E00959 and #E00961 from the General Fund for \$15,545.44; #E00958 and #83556 through #83557 and #E00960 from the Construction Fund for \$184,816.77.

Payment of checks #E00962 and #E00963 and #E00965 through #E00976 and #83571 through #83619 from the General Fund for \$75,073.18; #E00964 and #83569 through #83570 from the Construction Fund for \$326,427.16.

Citizen Comments: *Open to the public for comment. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing to the Clerk of the Board.*

Action Items

- 1. Final Acceptance for the 5650 Imperial Way Roof Replacement & Facility Upgrade Project #04-22-40003 with Contractor's Roof Service, Inc.

Staff Reports

Commission Reports / New Business

Executive Session *(if necessary)*

Adjournment

Regular business and other meetings that may be attended by members of the Board

<u>Date</u>	<u>Time</u>	<u>Meeting</u>
04/26	6:00 pm	*Commission Regular Meeting via ZOOM
04/28	10:00 am	Puget Sound Regional Council (PSRC) Executive Board
04/28	11:45 am	PSRC Executive Committee
05/03	10:15 am	Kitsap Regional Coordinating Council (KRCC) Executive Board
05/04	10:00 am	Central Puget Sound Economic Development District (CPSEDD) Board
05/04-06		*Washington Public Ports Association (WPPA) Spring Mtg - Skamania
05/10	10:00 am	*Commission Regular Meeting via ZOOM

Meetings are subject to change or cancellation

**Denotes events in which two (2) or more Commissioners may attend*

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

April 12, 2022
10:00 AM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782
BKAT Live Stream

Commissioners and Staff Present

Commissioners
Axel Strakeljahn
Gary Anderson
Cary Bozeman

Staff Members
Jim Rothlin
Jeremiah Wiley
Arne Bakker
James Weaver
Warren Hendrickson
Ginger Waye
Taylor Korizon
Anne Montgomery, Atty

Call to Order

President Strakeljahn called the meeting to order at 10:00 a.m.

Approval of Agenda

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting of March 22, 2022.
- B. Payment of checks #901513 through #901515 and #E00929 and #83480 through #83509 and #E00933 through #E00943 from the General Fund for \$118,754.34; #E00928 and #901516 and #83475 through #83479 and #E00930 through #E00932 and #E00944 from the Construction Fund for \$692,878.20.

Payment of checks #E00945 and #83510 and #83516 through #83545 and #E00946 through #E00949 and #901517 through #901519 and #901520 through #901524 and #E00951 through #E00957 and #83546 through #83555 from the General Fund for \$106,093.70; #83511 through #83515 and #E00950 from the Construction Fund for \$48,364.27.

It was moved by ANDERSON, seconded by BOZEMAN to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Information Items

1. Port Orchard Marina (POM) Breakwater Replacement Project Funding Opportunities – Desimone Consulting Group (DCG)

CEO Rothlin stated the Port has been working diligently to find funding opportunities for the POM Breakwater Replacement project and has contracted with Desimone Consulting Group (DCG) for assistance with federal funding requests. He explained the benefits of using DCG and introduced consultant Rick Desimone. James Weaver, Director of Marine Facilities, shared a graphic outlining the total estimated project cost of \$15.7 million and current funding requests which include \$9.4 million in federal requests.

Mr. Desimone detailed DCG's process for assisting the Port to secure federal resources for the breakwater project and their work in educating relevant members of our Congressional delegation on the need for federal assistance. He referenced a GAO report which highlighted the difficulty that non-freight projects have in securing federal resources. He noted the breakwater project was emphasized in that report which is a fortuitous tool to use with delegation members.

He responded to questions and comments from the Board with further discussion on the GAO report and the importance of local stakeholder support.

2. Taxiway Relocation/Apron Rehabilitation Project Update (AIP 03-53-0007-035-2021)
Presented by Warren Hendrickson, Director of Airport & Industrial Operations

Mr. Hendrickson's presentation addressed:

- Project objectives
- Why biggest pavement project since 2004
- Current runway incursion potential needing correction
- Initial planning and final implementation
- Project timeline by phase
- Operational impact overview
- Preparation for electric aircraft
- Tenant communications regarding project impact

Mr. Hendrickson responded to questions and comments from the Board.

Citizen Comments - None

Action Items - None

Staff Reports

Jim Rothlin, Chief Executive Officer

- Provided information on upcoming events:
 - Wednesday night car shows at the airport through the spring/summer
 - Working with Tacoma Events Commission on Bremerton National Airport Air Show scheduled for August 19-20 2023
 - French delegation visit on April 15

- Discussed:
 - Multipurpose facility progress (photo provided)
 - Port Orchard Marina staff-constructed over-sized (8') viewing dock chairs (photo provided)
 - Participation in CEO discussions on how ports value Washington Public Ports Association and ways to enhance that value.
 - Busy time of year with spring cleanup; prepping for boating season; marina property project; taxiway project; leases being developed; marina parking situation; breakwater funding requests; etc.

Commission Reports / New Business

Commissioner Bozeman

- CEO report reminded him of how much the Port has going on and thanked staff for all the hard work.
- Appreciates the updates provided on the Bremerton Marina parking situation.
- Noted COO Fred Salisbury's retirement in September; wonderful employee who will be difficult to replace

Commissioner Anderson

- Reported on meeting with Mayor Putaansuu and Director of Public Works/Engineering Mark Dorsey regarding construction in front of Port Orchard Marina as Port Orchard retrofits sewer and stormwater systems. We need to stay on top of it as the construction will affect our parking.

Commissioner Strakeljahn

- Will be providing a presentation and tour to a French delegation primarily interested in boating and the boating industry.
- Provided highlights of the Central Puget Sound Economic Development District meeting noting that the board will be receiving a tour of the Kitsap peninsula in June.

Executive Session - None

Adjournment

There being no further business before the Board, the meeting was adjourned at 11:02 a.m.

Submitted,

Approved,

Jim Rothlin
 Chief Executive Officer
 April 21, 2022

Cary Bozeman
 Commission Secretary
 April 26, 2022

PORT OF BREMERTON
AGENDA SUMMARY

Agenda Item No: Action Item #1

Subject: Final Acceptance: Contractor’s Roof Service, Inc.
5650 Imperial Way Roof Replacement & Facility Improvements Project
Port Project #04-22-40003

Prepared By: Warren Hendrickson – Director, Airport & Industrial Facilities

Meeting Date: April 26, 2022

Summary:

On December 14, 2021, the Port Commission awarded the construction contract for the 5650 Imperial Way Roof Replacement & Facility Improvements Project to Contractor’s Roof Service, Inc. of Gig Harbor, WA. The Port executed the contract – Port Capital Project #04-22-40003 – on January 5, 2022. The total bid award amount, including applicable taxes, was \$198,464.35.

There were three change orders (CO) under this project due to changes in field conditions:

1. CO 1: Extend 18 overflow drainpipes through the exterior façade and beyond the soffit.
 - a. Cost \$6,041.49
2. CO 2: Repair and replacement of extensive wood rot underlying fascia/siding.
 - a. Cost \$35,922.16
3. CO 3: Remainder of fascia repair, additional wood rot drainage repairs, and one roof section substructure repair.
 - a. Cost \$18,883.11

Contractor’s Roof Service, Inc. has completed all work associated with this project in accordance with the project specifications.

A final acceptance inspection was completed on April 8, 2022 by Port staff.

Fiscal Impact:

Construction Contract:	\$ 198,364.35
Change Order 1 – Overflow Drainpipes	6,041.49
Change Order 2 – Fascia	35,922.16
Change Order 3 – Fascia/Drainage/Roof	18,883.11
Total Project Cost:	\$ 259,211.11

The completed project is within the Port budgeted amount.

Strategic Purpose:

This action conforms with the Port's strategic plan in:

- Goal 6: Develop and fund a 20-year asset replacement/major maintenance schedule.

Recommendation:

Accept as final the 5650 Imperial Way Roof Replacement & Facility Improvements Project with Contractor's Roof Service, Inc. with a total construction cost of \$259,211.11.

Motion for Consideration:

Move to approve as final the 5650 Imperial Way Roof Replacement & Facility Improvements Project with Contractor's Roof Service, Inc. with a total construction cost of \$259,211.11.